

## KIX Concierge Service Application Form

		Date of application		(day)		(month)		(year)		
Applicant	Company Name				Department					
	Name				Telephone					
	E-mail				Mobile phone					
Service User	Name <small>*Please fill in your passport name.</small>				Gender		Age			
	① (Representative)									
	②									
	③									
	④									
	⑤									
	● The total number in case more than 6 people									
	● Number of children under 3 years old not included in the above service users									
Representative Information	Company Name				Position					
	Telephone				Mobile phone					
	Nationality				Do you have an APEC Business Travel Card?					
Service	① Intl. Departure From Kansai Intl. Airport			<input type="checkbox"/>		② Intl. Arrival To Kansai Intl. Airport			<input type="checkbox"/>	
	*Do you have connections at Kansai Intl. Airport?									
Flight Information	Departure Date	(day)		(month)		Arrival Date	(day)		(month)	
	Departure Time	:				Arrival Time	:			
	Airline				Airline					
	Flight Number				Flight Number					
	Class of Seat				Class of Seat					
	Transportation to the Airport				Transportation from the Airport					
	*Other Transportation				*Other Transportation					
	Meeting time (Start Time of Use)	:				Meeting time (Start Time of Use)	:			
	Mileage card				Status					
	Number of checked luggage		Would you need a Wheelchair?			Would you need a Stroller?				
Details of transportation by car	Name of Taxi Company									
	Driver's Name				Driver's mobile phone number					
	Registration Number				Type of Car and Color					
The Name Of Welcome Sign										
	Note : If you don't require it, we just describe "KIX Concierge Service" on board.									

Other Requests	
Other important information	<ul style="list-style-type: none"> <li>● For international departures, passengers may use the fast lane at security checkpoints but must use the general lane at passport control.</li> <li>● For international arrivals, the Fast Track for quarantine, immigration, and customs is not available. All passengers must use the general lanes.</li> <li>● Reservations are not confirmed at the time of application. We will review your application details and provide bank transfer instructions. Reservations will be confirmed upon receipt of payment.</li> <li>● At the time of money transfer, please be aware that all transfer fees will have to be covered by the customer.</li> <li>● We respond to inquiries and applications from 10:00 to 17:00 on weekdays (closed on Saturdays, Sundays, and holidays). Please allow ample time for your application.</li> <li>*Please note that we may not be able to accommodate your request even if you apply 4 days prior to the date of use.</li> <li>● Concierges will assist with transporting as much luggage as possible (approximately one airport cart of luggage).</li> <li>*Any luggage that the concierge cannot transport must be carried by the customer or a paid porter service.</li> </ul>
Cancellation Policy	<p>(Changing or Canceling Reservations)</p> <p>As a general rule, customers are required to pay the following reservation change or cancellation fees to the Company</p> <ul style="list-style-type: none"> <li>•24 hours or less before the date of use: 100%</li> <li>•24-72 hours before the date of use: 50%</li> <li>•30 days to 72 hours before the date of use: 0%</li> </ul>
<div> <div> <b>■ I have read and agreed to the Other important information.</b> </div> <div> Yes · No </div> </div>	
<div> <div> <b>■ I have read and agreed to the KIX Concierge Service Terms of Use.</b> </div> <div> Yes · No </div> </div>	

Operated by Kansai Airports Retail & Services